**Domain #1: Analytic Assessment Skills** 

| Specific Competencies |   | Front Line Staff            | Senior Level Staff          | Supervisory and Management Staff |
|-----------------------|---|-----------------------------|-----------------------------|----------------------------------|
|                       | Defines a problem   | Knowledgeable to proficient | Proficient                  | Proficient                       |
|                       | Determines appropriate uses and limitations of both quantitative and qualitative data                                     | Aware to knowledgeable      | Proficient                  | Proficient                       |
| 3.                    | Selects and defines<br>variables relevant to defined<br>public health problems  | Aware to knowledgeable      | Proficient                  | Proficient                       |
| 4.                    | Identifies relevant and appropriate data and information sources  | Knowledgeable               | Proficient                  | Proficient                       |
| 5.                    | Evaluates the integrity and comparability of data and identifies gaps in data sources                                     | Aware                       | Proficient                  | Proficient                       |
| 6.                    | Applies ethical principles to<br>the collection, maintenance,<br>use, and dissemination of<br>data and information        | Knowledgeable to proficient | Proficient                  | Proficient                       |
| 7.                    | Partners with communities to attach meaning to collected quantitative and qualitative data                                | Aware to knowledgeable      | Proficient                  | Proficient                       |
| 8.                    | Makes relevant inferences from quantitative and qualitative data  | Aware to knowledgeable      | Proficient                  | Proficient                       |
| 9.                    | Obtains and interprets information regarding risks and benefits to the community  | Aware to knowledgeable      | Proficient                  | Proficient                       |
|                       | Applies data collection processes, information technology applications, and computer systems storage/retrieval strategies | Aware to knowledgeable      | Knowledgeable to proficient | Knowledgeable to proficient      |
| 11.                   | Recognizes how the data illuminates ethical, political, scientific, economic, and overall public health issues            | Aware                       | Knowledgeable to proficient | Proficient                       |

# **Domain #2: Policy Development/Program Planning Skills**

| Spe | ecific Competencies   | Front Line Staff       | Senior Level Staff          | Supervisory and Management Staff |
|-----|---|------------------------|-----------------------------|----------------------------------|
|     | Collects, summarizes,<br>and interprets<br>information relevant to an<br>issue                                    | Knowledgeable          | Proficient                  | Proficient                       |
|     | States policy options and writes clear and concise policy statements  | Aware                  | Knowledgeable to proficient | Proficient                       |
|     | Identifies, interprets, and implements public health laws, regulations, and policies related to specific programs | Aware                  | Knowledgeable to proficient | Proficient                       |
|     | Articulates the health, fiscal, administrative, legal, social, and political implications of each policy option   | Aware                  | Knowledgeable               | Proficient                       |
|     | States the feasibility and expected outcomes of each policy option  | Aware                  | Knowledgeable               | Proficient                       |
|     | Utilizes current techniques in decision analysis and health planning  | Aware                  | Knowledgeable to proficient | Proficient                       |
|     | Decides on the appropriate course of action   | Aware                  | Knowledgeable to proficient | Proficient                       |
|     | Develops a plan to implement policy, including goals, outcome and process objectives, and implementation steps    | Aware                  | Knowledgeable to proficient | Proficient                       |
|     | Translates policy into organizational plans, structures, and programs   | Aware                  | Knowledgeable to proficient | Proficient                       |
|     | Prepares and<br>implements emergency<br>response plans  | Aware to knowledgeable | Knowledgeable to proficient | Proficient                       |
|     | Develops mechanisms to monitor and evaluate programs for their effectiveness and quality                          | Aware to knowledgeable | Proficient                  | Proficient                       |

## **Domain #3: Communication Skills**

| Specific Competencies |  | Front Line Staff            | Senior Level Staff | Supervisory and Management Staff |
|-----------------------|--|-----------------------------|--------------------|----------------------------------|
| 1.                    | Communicates effectively both in writing and orally, or in other ways  | Proficient                  | Proficient         | Proficient                       |
| 2.                    | Solicits input from individuals and organizations  | Knowledgeable to proficient | Proficient         | Proficient                       |
| 3.                    | Advocates for public health programs and resources   | Knowledgeable               | Proficient         | Proficient                       |
| 4.                    | Leads and participates in groups to address specific issues  | Knowledgeable               | Proficient         | Proficient                       |
| 5.                    | Uses the media,<br>advanced technologies,<br>and community<br>networks to<br>communicate<br>information                                      | Aware to knowledgeable      | Proficient         | Proficient                       |
| 6.                    | Effectively presents accurate demographic, statistical, programmatic, and scientific information for professional and lay audiences          | Knowledgeable               | Proficient         | Proficient                       |
|                       | titudes  |                             |                    |                                  |
| 1.                    | Listens to others in an unbiased manner, respects points of view of others, and promotes the expression of diverse opinions and perspectives | Proficient                  | Proficient         | Proficient                       |

# **Domain #4: Cultural Competency Skills**

| Specific Competencies |  | Front Line Staff | Senior Level Staff          | Supervisory and Management Staff |
|-----------------------|--|------------------|-----------------------------|----------------------------------|
|                       | Utilizes appropriate methods for interacting sensitively, effectively, and professionally with persons from diverse cultural, socioeconomic, educational, racial, ethnic and professional backgrounds, and persons of all ages and lifestyle preferences | Proficient       | Proficient                  | Proficient                       |
| 2.                    | Identifies the role of<br>cultural, social, and<br>behavioral factors in<br>determining the<br>delivery of public health<br>services   | Knowledgeable    | Proficient                  | Proficient                       |
|                       | Develops and adapts approaches to problems that take into account cultural differences   | Proficient       | Proficient                  | Proficient                       |
| Attitudes             |  |                  |                             |                                  |
|                       | Understands the dynamic forces contributing to cultural diversity  | Knowledgeable    | Knowledgeable to proficient | Proficient                       |
| 2.                    | Understands the importance of a diverse public health workforce  | Knowledgeable    | Proficient                  | Proficient                       |

# **Domain #5: Community Dimensions of Practice Skills**

| Specific Competencies |  | Front Line Staff            | Senior Level Staff | Supervisory and Management Staff |
|-----------------------|--|-----------------------------|--------------------|----------------------------------|
| 1.                    | Establishes and maintains linkages with key stakeholders   | Knowledgeable               | Proficient         | Proficient                       |
| 2.                    | Utilizes leadership,<br>team building,<br>negotiation, and conflict<br>resolution skills to build<br>community<br>partnerships | Aware to proficient         | Proficient         | Proficient                       |
| 3.                    | Collaborates with community partners to promote the health of the population   | Knowledgeable to proficient | Proficient         | Proficient                       |
| 4.                    | Identifies how public and private organizations operate within a community   | Knowledgeable               | Proficient         | Proficient                       |
| 5.                    | Accomplishes effective community engagements   | Aware to knowledgeable      | Proficient         | Proficient                       |
| 6.                    | Identifies community assets and available resources  | Knowledgeable to proficient | Proficient         | Proficient                       |
| 7.                    | Develops, implements,<br>and evaluates a<br>community public<br>health assessment  | Knowledgeable               | Proficient         | Proficient                       |
| 8.                    | Describes the role of government in the delivery of community health services  | Knowledgeable               | Proficient         | Proficient                       |

## **Domain #6: Basic Public Health Sciences Skills**

| Spe | ecific Competencies  | Front Line Staff            | Senior Level Staff | Supervisory and Management Staff |
|-----|--|-----------------------------|--------------------|----------------------------------|
|     | Identifies the individual's and organization's responsibilities within the context of the Essential Public Health Services and core functions  | Knowledgeable               | Proficient         | Proficient                       |
|     | Defines, assesses, and understands the health status of populations, determinants of health and illness, factors contributing to health promotion and disease prevention, and factors influencing the use of health services | Knowledgeable               | Proficient         | Proficient                       |
|     | Understands the historical development, structure, and interaction of public health and health care systems  | Aware                       | Knowledgeable      | Proficient                       |
|     | Identifies and applies basic research methods used in public health  | Aware                       | Proficient         | Proficient                       |
|     | Applies the basic public health sciences including behavioral and social sciences, biostatistics, epidemiology, environmental public health, and prevention of chronic and infectious diseases and injuries                  | Knowledgeable               | Proficient         | Proficient                       |
|     | Identifies and retrieves<br>current relevant scientific<br>evidence  | Knowledgeable               | Proficient         | Proficient                       |
|     | Identifies the limitations of research and the importance of observations and interrelationships   | Knowledgeable               | Proficient         | Proficient                       |
| 1.  | tudes Develops a lifelong commitment to rigorous critical thinking   | Knowledgeable to Proficient | Proficient         | Proficient                       |

## **Domain #7: Financial Planning and Management Skills**

| Specific Competencies |   | Front Line Staff       | Senior Level Staff          | Supervisory and Management Staff |
|-----------------------|---|------------------------|-----------------------------|----------------------------------|
|                       | Develops and presents a budget  | Aware                  | Knowledgeable               | Proficient                       |
| 2.                    | Manages programs within budget constraints  | Aware                  | Knowledgeable to proficient | Proficient                       |
|                       | Applies budget processes  | Aware                  | Knowledgeable               | Proficient                       |
| 4.                    | Develops strategies for determining budget priorities   | Aware                  | Knowledgeable               | Proficient                       |
| 5.                    | Monitors program performance  | Aware to knowledgeable | Proficient                  | Proficient                       |
| 6.                    | Prepares proposals for funding from external sources  | Aware                  | Proficient                  | Proficient                       |
| 7.                    | Applies basic human relations skills to the management of organizations, motivation of personnel, and resolution of conflicts | Aware to knowledgeable | Proficient                  | Proficient                       |
| 8.                    | systems for collection,<br>retrieval, and use of<br>data for decision-<br>making  | Aware                  | Knowledgeable to proficient | Proficient                       |
|                       | Negotiates and develops contracts and other documents for the provision of population-based services                          | Aware                  | Knowledgeable               | Proficient                       |
| 10                    | . Conducts cost-<br>effectiveness, cost-<br>benefit, and cost utility<br>analyses   | Aware                  | Knowledgeable               | Proficient                       |

# **Domain #8: Leadership and Systems Thinking Skills**

| Specific Competencies |  | Front Line Staff            | Senior Level Staff          | Supervisory and Management Staff |
|-----------------------|--|-----------------------------|-----------------------------|----------------------------------|
| 1.                    | Creates a culture of ethical standards within organizations and communities  | Knowledgeable to proficient | Proficient                  | Proficient                       |
| 2.                    | Helps create key<br>values and shared<br>vision and uses these<br>principles to guide<br>action                                | Aware to knowledgeable      | Knowledgeable to proficient | Proficient                       |
| 3.                    | Identifies internal and external issues that may impact delivery of essential public health services (i.e. strategic planning) | Aware                       | Knowledgeable to proficient | Proficient                       |
| 4.                    | Facilitates collaboration with internal and external groups to ensure participation of key stakeholders                        | Aware                       | Knowledgeable to proficient | Proficient                       |
| 5.                    | Promotes team and organizational learning  | Knowledgeable               | Knowledgeable to proficient | Proficient                       |
| 6.                    | Contributes to development, implementation, and monitoring of organizational performance standards                             | Aware to knowledgeable      | Knowledgeable to proficient | Proficient                       |
| 7.                    | Uses the legal and political system to effect change   | Aware                       | Knowledgeable               | Proficient                       |
| 8.                    | Applies theory of organizational structures to professional practice   | Aware                       | Knowledgeable               | Proficient                       |